



Annual Association Meeting Agenda **August 25, 2024**

1. Call to Order

2. Parliamentary Procedure for Meeting
 - Robert's Rule of Order
 - Motion – “I move that....”, “I second that....”, A majority vote is then done.
 - Amend – Change a motion under consideration
 - Adopt – Accept the motion without discussion
 - Question – Debate
 - Table – Discuss later
 - Adjourn – Motion to end the meeting

3. Attendance
 - Sign-in Sheet
 - Printed Name
 - Signature
 - Membership Number

4. Additional Agenda Topics to be Added

5. Approval of 2023 Lake Erie Association Annual Meeting Minutes

6. Officer's Reports
 - President – Dave Woytek
 - Vice President – Brian Jones
 - Secretary – JoAnn Kitchen
 - Treasurer – Doug Glass

7. Committee Chair Reports

1. Association Chair: Dave Woytek
2. Athlete Advisory Committee Chair (AAC): Kelly Reblin
3. Club Chair: JoAnn Kitchen
4. Coaching Education Chair: Chip Johnson
5. Communication Chair: Frank Martinek
6. Cross Country Chair: Phil Pillin
7. Diversity & Leadership Chair: Chip Johnson
8. Masters LDR Chair: Doug Glass
9. Masters T&F Chair: Donald Porz
10. Membership Chair: JoAnn Kitchen
11. Men's LDR Chair: Luke Hickman
12. Men's T&F Chair: John Matune
13. Mountain, Ultramarathon and Trail Running (MUT) Chair: Joe Jurczyk
14. Newsletter Chair: Karen McKeehan
15. Officials Chair: Dave Woytek
16. Para Athletics: Ken Vogt
17. Race Walk Chair: Ken Vogt
18. Recruiter Chair: Phillip J. Pillin
19. SafeSport Coordinator Chair: Brian Jones
20. Sanctions Chair: JoAnn Kitchen
21. Webmaster Chair: Frank Martinek
22. Women's Commission Representative Chair: Kelly Reblin
23. Women's LDR Chair: Karen McKeehan
24. Women's T&F Chair: Anthony Longino-Thomas
25. Youth Chair: Brian Jones

8. Officer Duties and Responsibilities

- The President shall preside at all meetings of USATF and its Board. Be an ex-officio non-voting member of all committees. Shall manage and supervise the affairs of this Association. Select committee chairs and other such members that he or she is entitled to appoint as well as other appointments authorized by these by-laws after consultation with the other officers. He or she may likewise terminate such appointments for a good cause upon written notice to such appointees and the other officers.
- The Vice President shall perform duties assigned by the President and Board. In the temporary absence of the President from a meeting they shall serve as acting chair, in the above order.
- The Secretary shall keep or cause to be kept all records of this Association and all minutes of the meeting of this Association and its Board and, in general shall perform all duties normally, pertaining to the office of secretary
- The Treasurer shall keep or cause to be kept a correct and complete record of accounts, showing accurately at all times the financial condition of this Association. In addition, that person shall collect all memberships

for intervals and groups within the Association and provide liaison to the USATF National Office in all matters of membership, including reporting and disbursement of benefits.

9. Voting on Officers

ARTICLE 6 - VOTING MEMBERS

- All members who are over the age of eighteen are entitled to participate in voting at meetings of this Association. No individual may cast more than one vote on any motion or in any election. All voters must be current member of this Association of USATF at the time that they are voting.

ARTICLE 9 – Officers And Their Duties

- New: All officers are to be elected for four (4) years at the annual meeting of the Association to be held at every other even year. Term limits shall be for a maximum of four (4) consecutive terms or until his/her successor is chosen.

10. Approval of Election of Officers:

11. New Business

12. Adjourn